

Review	
Review Date 1:	Review Date 3:
Review Date 2:	Review Date 4:



RISK ASSESSMENT

Workplace/Activity	Tennis Coaching Programme
Site	Tennis Club

Initial Review Completed by	Gavid Vickers
Date	3 rd April 2024

INDEX	
COA1	Mini Red
COA2	Mini Orange
COA3	Mini Green
COA4	Full Ball
COA5	Holiday Clinics
COA6	Adult Coaching
COA7	School Coaching
COA8	Fun Tournaments

INDEX	
COA9	Tennis Festival
COA10	Outreach
COA11	Safeguarding

BASIC RISK ASSESSMENT FORM

ACTIVITY: Coaching Programme

SerNo	HAZARDS - and injury or damage	WHO?	Control Measures	S R	LR	R R	Action Required	By	Done
COA1	<p>Mini Red</p> <p>Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts</p>	Coach Child	<p>Qualified First Aider</p> <p>1:5 Coach to Child Ratio</p> <p>Qualified Team Leader and Coach running session.</p> <p>Regular visual checks of tennis environment and any issues resolved or reported to club.</p> <p>Always supervised.</p> <p>Children to use appropriate equipment such as small rackets and red balls.</p> <p>Games.</p> <p>Drills to be appropriate to weather conditions.</p> <p>Balls to be removed from playing area.</p> <p>Children to be well spaced using strips to mark where children stand.</p> <p>Demonstrations to be organised and a constructive and safe manner.</p> <p>Medical Information provided on registration process and is contained within the register.</p> <p>Visual check on first aid box monthly.</p>	2	3	6.L			

BASIC RISK ASSESSMENT FORM

			<p>Court gates to be shut at all times. Main club gate to be closed at all times. DBS Checks and LTA Safeguarding Course completed. Safeguarding Policy on website and displayed in club house. Club Welfare Officer is in place. Water always available. Visual check of area prior to coaching starting. Sun Safe Policy</p>						
COA2	<p>Mini Orange</p> <p>Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts</p>	Coach Child	<p>As above</p> <p>Ratios increase to 1:8</p> <p>Orange Balls</p>	2	3	6.L			
COA3	<p>Mini Green</p> <p>Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts</p>	Coach Child	<p>As Above (COA1)</p> <p>Ratios increase to 1:10</p> <p>Green Balls</p>	2	1	2.L			
COA4	<p>Full Ball</p> <p>Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts</p>	Coach Child	<p>As above (COA1)</p> <p>Full Balls</p> <p>1:10</p> <p>Yellow Balls</p>	2	1	2.L			
COA5	<p>Holiday Clinics</p> <p>Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts, Exhaustion, Dehydration</p>	Coach Child	<p>As above (COA1)</p> <p>Record of children emergency contact details.</p> <p>Children provide own lunch.</p> <p>Regular breaks</p>	2	3	6.L			

BASIC RISK ASSESSMENT FORM

			Sun Cream available for top up. Hats advised. Weather specific emails go out to coaches and parents in the event of extreme weather events.						
COA6	Adult Coaching including Cardio Tennis Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Injuries, Cuts	Coach Adult	Dedicated coach. Ratio of 1:12 Lesson Plan Medical Injuries advised to coach. Qualified First Aider Sessions provided based on level and capability (Walking Tennis)	2	1	2.L			
COA7	School Coaching Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts	Coach Child	As above (COA6) Ratio 1:15 PE Teachers in assistance and controlling discipline.	2	3	6.L			
COA8	Private Coaching Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts	Coach Child Adult	As above (COA1) Ratio 1:1 A much more controlled environment.	2	1	2.L			
COA9	Tennis Festival Slip, Trip, Fall, Collisions (Equipment and People), Health Problems, Security, Injuries, Child Protection, Cuts	Coach Child Adult Tennis Leader	As above (COA6) Ratio 1:15 Tennis Leader in assistance and controlling discipline. Club helpers (DBS – checked)	2	1	2.L			
COA10	Outreach Safety, trips and falls, Security, Child Protection.	Coach Child Adult Tennis Leader	As above (COA1) Team Brief Adult Supervision First Aider Safety above all.	2	1	2.L			

BASIC RISK ASSESSMENT FORM

			Specific risk assessment completed prior to the event occurring.						
COA11	Safeguarding Children and Vulnerable Adults	Child Vulnera Adults	Safeguarding Policy in place which includes children and vulnerable adults. Coaches are fully DBS checked and Safeguarding Trained via LTA Coach Accreditation. Changing Rooms and Toilet Policy (single gender) Whistleblowing Policy Club Safeguarding Policy Posters - Safeguarding DBS ID Checker (Margate only) Head Coach trained to DSO - NSPCC Tennis Leaders - DBS Checked. Safeguarding on Agenda of all tennis clubs committee meeting. System in place to ensure children and delivered to the right parent at the end of the session, applicable to all Mini Tennis groups.	2	1	2.L	Update Team Up to include a disclaimer on child collection. Specifically in relation to leaving the club unattended after the session.	July 24	

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Gavid Vickers

Assessors Signature:

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Head Coach

Date: 3rd April 2024